



EMBASSY OF THE UNITED STATES OF AMERICA
Position Vacancy Announcement
ANNOUNCEMENT NO: VA-13-11

OPEN TO All interested and qualified candidates
Current mission employees serving a probationary period are not eligible to apply.

POSITION Medical Officer

OPENING DATE Tuesday: March 05, 2013

CLOSING DATE Tuesday: March 19, 2013

WORK HOURS Part Time - While Actually Employed (WAE)

GRADE/SALARY FSN-10 21,680.00/USD

ALL APPLICANTS MUST HAVE VALID PERMISSION TO WORK IN SUDAN

The U.S. Embassy in Khartoum, Sudan is seeking qualified individual for the position of Medical Officer at the Medical Unit (MU).

BASIC FUNCTION OF POSITION

Located in the Embassy Medical Unit, incumbent functions as the Post's primary Health Care provider. In the absence of an American Direct-Hire Medical Officer assigned to Post, incumbent serves as the American Management Officer's medical advisor and primary care provider by providing and overseeing the full range of professional medical services in compliance with the International Cooperative Administrative Support Services (ICASS) Medical standards to the five USG agencies, their approx. 36 American Direct Hires and over 320 Locally engaged Staff (LES) represented at Embassy Khartoum. Incumbent. Incumbent reports directly to the American Management officer.

QUALIFICATIONS (REQUIRED)

Applicants must meet **ALL** of the following criteria to be considered for employment

1. Education:

Successful completion of university degree in medicine. Completion of an accredited internship and residency program in a primary care specialty, including, but not limited to family medicine, internal medicine, and pediatrics. A license to practice medicine acceptable in the Sudan and comparable to licensing and board certification requirements in the US and Europe.

2. Work Experience:

At least five years of clinical experience in primary care, working in either in the private or public sector.

3. Language Proficiency (Applicants Will be tested as applicable):

English: Level III (Good Working Knowledge)

Arabic: Level IV (Fluent)

4. Skills and Abilities:

- The incumbent must be sensitive to the needs and feelings of others and be approachable and personable in order to obtain and maintain the trust and confidence of employees and their dependents. They should also have such personal traits as maturity, stability, objectivity, resourcefulness, cross-cultural adaptability, and sound professional judgment.
- Must have basic computer skills to operate word processing and spreadsheet applications.
- Must have a valid driver's license and be able to drive light vehicles while on call.
- Must be willing to work on call any time of day or night.

SELECTION CRITERIA

- Applicants must be eligible for employment under local labor law.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance prior to an offer of employment.
- When fully qualified, U.S. Citizens and U.S. Veterans are given preference.

TO APPLY

All applicants must submit the following:

1. DS-174, Application for Employment available at the U.S. Embassy website http://sudan.usembassy.gov/job_opportunities.html, "Job Opportunities".
 - **ONLY Application Form DS-174 will be accepted.**
 - **DO NOT attach any additional documents.**
 - **Applications submitted on any other form, or with attachments, will NOT be considered.**
2. Completed applications must be received on or before 04:00 PM on the closing date.
 - Applications received after the closing date will not be considered.
3. Applications may be submitted as follows:
 - E-mail: KhartoumHRAApplications@state.gov. Submission of applications via e-mail must include the "Vacancy Number" and "Position Title" on the subject line).
 - By Hand: Application may be delivered to U.S Embassy, Kilo 10 Suba, Khartoum - Sudan. Application box outside Consular Entrance. Or by hand to the US Embassy, Juba addressed c/o Faustino Jadri.
4. Candidates who claim US Veterans preference must provide a copy of their Form DD-214 with their application.